GOVERNMENT OF ANDHRA PRADESH
ABSTRACT

ITE&C Dept - IT Promotion – Designated Technology Park (DTP) Scheme – Implementation Guidelines – for notification of DTP and for processing of incentives/claims for DTP Operators/Lessors and IT companies/Lessees – Orders – issued

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INFORMATION TECHNOLOGY, ELECTRONICS & COMMUNICATIONS (Promotions) DEPARTMENT

G.O.RT.No. 30 **Dated: 17-02-2016**
Read:

G.O Ms No:1, ITE&C Dept, dated:05/02/2016
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ORDER:

In order to motivate the IT/ITeS/Software Application Development companies /units, on par with other competing States, to invest and provide gainful employment in the new State of Andhra Pradesh, vide read above, Government issued operational guidelines stipulating certain mandatory requirements for buildings to qualify for DESIGNATED TECHNOLOGY PARK(DTP), criteria for the IT/ITeS/Software Application Development companies/units to avail the benefits under DTP Scheme, application formats for by IT companies/entities/Lessees, taking office space and for claiming incentives under DTP Scheme and the application formats for being notified a built up facility as DTP and application Form for claiming benefits/incentives under by DTP Developers/Operators/Owners/Lessors .

2. In continuation of the above orders, the following Implementation Guidelines are issued for notification of DTPs and for processing of incentives/claims for DTP Operators/Lessors and for IT Companies/Lessees by the ITE&C Dept.

2.1. Any built up/to be built up or under construction (to be completed or commissioned within one year from the date of application), suiting to the IT/ITES Office requirements, in any location in 13 districts of the State is eligible for declaration as DTP. However, the DTP status shall be given to such facility only with effect from the date of the Completion Certificate obtained from the Competent Local Statutory Authority by the respective DTP Operator/Lessor/Owner/Developer.

2.2. Such DTP shall fulfill the mandatory specifications/requirements stipulated in the reference cited above.

2.3. The DTP Developers/Operators/Owners/Lessors of the facilities wanting to be notified as DTP shall apply in proforma application, i.e., Application Format for being notified under Designated Technology Park Scheme indicated in the reference cited above, along with the support documentation, as required therein.

2.4. The Application received for notification of DTP **shall be processed within 10days by ITE&C Dept** and any deviations noticed shall be informed to the applicant for corrections and **for re-submission** to the undersigned within 10 days of receipt of the letter/mail from the Dept.

2.5. After the DTP is notified, the respective DTP Developers/Operators/Owners/Lessors is eligible to apply for any claim/ incentives available under the DTP Scheme, in proforma i.e., APPLICATION FOR CLAIMING NCENTIVES UNDER DTP POLICY BY DTP OPERATOR/LESSOR/OWNER as stipulated in the reference cited above, along with requisite documentation. With respect to calculation on reimbursement of interest paid on the loan obtained from any financial institution to the DTP Operator/Developer/Owner/Lessor, the same shall be from the date of commissioning & operationalization of DTP and the interest paid previously is not eligible for claim. IT Companies intending to take office space in notified DTP shall apply in the application proforma along with requisite documentation, mentioned in the reference citied above, before occupying the space in the respective DTP.

2.6. After occupying space in the notified DTP and after one year of commencing its commercial operations, such IT Companies/Lessees are eligible to apply for claiming or availing incentives under DTP Scheme, as per the application proforma indicated in reference cited above, along with requisite documentation, mentioned in the reference cited above. .

2.7. After receipt of filled in application in full shape and as is acceptable by the Dept, as per the guidelines of DTP Scheme, either for notification of DTP or for claiming of Incentive by DTP Operator/Lessor or from IT Company intending to take office space in a notified DTP or for claiming of Incentive by IT Company/Lessee in DTP, a **3 Member Committee, consisting of representative of ITE&C Dept, representative of NASSCOM and representative of Dist Administration dealing with Buildings,** shall inspect the said DTP facility/ITC Company/Lessor/Lessee and furnish the Report, **within 15 days** from the date of reference made to the committee, on the veracity of the application and fulfillment of the conditions/eligibility for claiming respective benefit or incentive under the DTP Scheme.

2.8. The Consultative Committee on IT Industry (CCITI) of this Department, constituted as Per IT Policy, shall meet **periodically** to consider the Reports of Inspection Committee and may either recommend or reject the claim/benefit/incentives applied by DTP Operator/Lessor or IT Company/Lessee, basing on the merits of each and every case, which shall be final and binding.

3. The Department shall issue Incentive/Benefit sanction/release Order, within 15 days from the date of the meeting of the CCITI and communicate to the respective applicant accordingly.

4. Incentive/benefits claims under DTP Scheme shall be considered for release once in three months and any incentive/benefit/claim either by DTP Operator/Owner/Lessor or an IT Company/Lessee taking space in the said DTP, under the DTP Scheme, and/or notification of such DTP is found false, fabricated, ineligible, the said DTP status is liable for cancellation and the amount claimed thereon shall be recovered with penal interest thereon, as is decided by the Government.

5. All the application and correspondence shall be made only to the Secretary to Government, Information Technology & Communications Department, Government of Andhra Pradesh, North H Block, AP Secretariat, Hyderabad -500022 (Email: dtp_itc@ap.gov.in).

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

G.S.PHANI KISHORE
SPECIAL SCRETARY TO GOVERNMENT

To
IT Promotion Wing, ITE&C Dept,
CEO, AP IT& Electronic Agency
CEO, AP Innovation Society
CEO, AP eGovernance Authority.
All the District Collectors & Magistrates, AP
The Development Commissioner, VSEZ, Visakhapatnam
The Director, STPI, Andhra Pradesh
The President, ITsAP, Andhra Pradesh
The Regional Director, NASSCOM, Andhra Pradesh,
The President, VITA, Visakhapatnam,
The President, RITPA. Visakhapatnam
The President, GITA, Kakinada
The President, KITA, Vijayawada

Copy to:
The OSD to Minister for Information Technology, Andhra Pradesh
The PS to PFS, Andhra Pradesh
The PS to Principal Secretary to CM, Andhra Pradesh
The PS to Chief Secretary to Govt

// FORWARDED :: BY ORDER //

SECTION OFFICER